

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

July 24, 2012

PRESENT

C. Colladay
P. Rodriguez
G. Destache
J. Butler
D. De Frates

ABSENT

GUESTS

D. Slater
J. Sincich

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

The Board of Directors introduced Damon De Frates and welcomed him to the board.

3. Public Comment.

Jerry Sincich resident of Sycamore Creek addressed his concerns over the proposed annexation by the City of Corona. He asked specifically about emergency services, yard sale, and block party fees that may be imposed on residents and how those fees would be billed. The Board informed Mr. Sincich that they have not had any correspondence with the City of Corona regarding the proposed annexation or fees.

Don Slater addressed the board regarding the cost difference in the construction cost of the Leroy Sewer Lift Station and his potential reimbursement vs. cost. He requested additional reimbursement for the Leroy Road pump station. The Board directed the Engineering Committee to review Mr. Slater's request and bring a recommendation to the next board meeting.

BOARD ITEMS:

4. Minutes of the June 26, 2012 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes with the addition of Rodriguez to nominated Director De Frates as a member of the finance committee. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the June 26-July 24, 2012 invoices. Director Butler seconded. Motion carried unanimously.

The board directed staff to look into solar panel system again for possible savings on electrical expenses.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Bad Debt Write-off.

ACTION: Director Rodriguez moved to authorize the write-off of \$2,840.93 in delinquent accounts. Director Butler seconded. Motion carried unanimously.

c. Lien update.

ACTION: Note and file.

7. California Special Districts Association (CSDA) 2012 Board Elections.

ACTION: Director Rodriguez moved to cast votes for Jo Mackenzie and Elaine Sullivan. Director Destache seconded. Motion carried unanimously.

8. Annual Meeting of the Lee Lake Water District Financing Corporation.

I. President Colladay opened the Annual Meeting of the Lee Lake Water District Financing Corporation at 10:00 am.

II. Report on Status of projects – None.

III. Approval of prior meeting Minutes.

a. **ACTION:** Director Destache moved to approve the July 26, 2011 meeting minutes. Director Rodriguez seconded. Motion carried unanimously.

IV. Appointment of new officers.

a. **ACTION:** Director Destache nominated Director De Frates and Director Butler to the Finance Corp, he nominated Director Rodriguez to the office of Vice President and Director Butler to the office of Secretary/Treasurer. Director Rodriguez seconded. Motion carried unanimously.

V. Public Comment - None.

- VI.** Other Business – None.
- VII.** President Colladay adjourned the Annual Meeting of the Lee Lake Water District Financing Corporation at 10:06 a.m.
- 9. Public Hearing on FY 2012/2013 Budget for CFDS's 1, 2 & 3 and Fees & Charges to be collected on the General Tax Roll.**
- ACTION:**
- a. President Colladay opened the Public Hearing at 10:06 a.m.
 - b. President Colladay called for Public Comment. Jerry Sincich a resident from Sycamore Creek requested to review a copy of the CFD Formation Documents.
 - c. Discussion on budgets, fees and charges.
 - d. President Colladay closed the Public Hearing at 10:10 a.m.
 - e. Resolution No. R-12-03 Adopting the Report Regarding Water and Sewer Service Standby Charges for FY 2012/2013 to be collected on the tax roll.
ACTION: Director Rodriguez moved to adopt Resolution No. R-12-03. Director De Frates seconded. Motion carried unanimously.
 - f. Resolution No. R-12-04 Adopting Current Standby Rate Schedule for Fiscal Year 2012/2013.
ACTION: Director Destache moved to adopt Resolution No. R-12-04. Director Rodriguez seconded. Motion carried unanimously.
 - g. Resolution No. R-12-05 Adopting the FY 2012/2013 budgets as presented for CFD's 1, 2 & 3.
ACTION: Director Butler moved to adopt Resolution No. R-12-05. Director Destache seconded. Motion carried unanimously.
 - h. Resolution No. R-12-06 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 1 for FY 2012/2013.
ACTION: Director Destache moved to adopt Resolution No. R-12-06. Director De Frates seconded. Motion carried unanimously.
 - i. Resolution No. R-12-07 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 2 for FY 2012/2013.
ACTION: Director Rodriguez moved to adopt Resolution No. R-12-07. Director Destache seconded. Motion carried unanimously.

- j. Resolution No. R-12-08 Authorizing the Levy of Special Taxes for CFD No. 1, Sycamore Creek, for Fiscal Year 2012/2013.
ACTION: Director Destache moved to adopt Resolution No. R-12-08. Director Butler seconded. Motion carried unanimously.
- k. Resolution No. R-12-09 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2012/2013.
ACTION: Director Rodriguez moved to adopt Resolution No. R-12-09. Director De Frates seconded. Motion carried unanimously.
- l. Resolution No. R-12-10 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 2012/2013.
ACTION: Director Rodriguez moved to adopt Resolution No. R-12-10. Director Butler seconded. Motion carried unanimously.
- 10. Trilogy Development.**
- a. Homeowners Association update – None.
- b. Golf Course update.
Director Butler reported that the golf course is looking really good, lots of water being used on it. He also inquired as to who is responsible for the property maintenance where the Trilogy monument sign is located.
- 11. Sycamore Creek Development.**
- a. Project Update – The General Manager reported that he provided the fee structure to potential developer of Tract 31908. The Deleo Regional Sports Park grand opening is scheduled for Saturday, August 18, 2012.
- b. 1748 homes to be built. 1126 houses occupied to date. 64% complete.
- 12. Retreat Development – Ryland Homes.**
- a. Project Update – The General Manager reported that building continues on the remaining lots.
- b. 517 homes to be built. 464 houses occupied to date. 90% complete.
- 13. Ranpac “Toscana” Project.**
- a. Project Update – None.
- b. 1443 estimated houses to be built.

14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – None.

15. Water Utilization Reports.

ACTION: Note and file.

16. Committee Reports.

- a. Finance (Director Rodriguez) – None.
- b. Engineering (Director Destache) – Director Destache requested an Engineering Committee Meeting for August 21st at 8:30 a.m.
- c. Public Relations (Allison Harnden) – Allison reported that we continue to receive inquiries from customers pertaining to the proposed annexation by City of Corona.

17. General Manager’s Report.

- a. General Manager’s Report

ACTION: Note and file.

- a. SSC Construction Inc. Percolation & Storage Project Payment Request No. 2.

ACTION: Director Destache moved to approve Payment Request No. 2. Director Butler seconded. Motion carried unanimously.

- a. Operations Report.

ACTION: Note and file.

18. District Engineer’s Report.

- a. Status of Projects

ACTION: Note and file.

19. District Counsel’s Report – None.**20. Seminars/Workshops.****21. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of June was distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the July 24, 2012 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:22 a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____